



# Bids and Awards Committee

Republic of the Philippines  
Professional Regulation Commission  
2<sup>nd</sup> Floor Lucena Grand Central Terminal Inc., Brgy. Ilayang Dupay, Lucena City  
Telephone No.: (042) 373-73-16 / Telefax No.: (042) 373-73-05  
E-add: prclucenabac@gmail.com



## SECTION III. Bid Data Sheet

ITB Clause	
1.1	The Procuring Entity is the <b>Professional Regulation Commission</b>
1.2	The name of the Project is <b>Security Services 2019</b>  The identification or reference number of the Contract is: <b>ITB No. 2019-001.</b>
2	The Funding Source is: The Government of the Philippines (GOP) through the authorized appropriation under the <i>General Appropriations Act - Multi-Year Obligational Authority (MYOA)</i> No. MYOA-BMB-B-18-0000055 in the amount of <b>₱2,890,869.00.</b>
5.1	Bidding is restricted to eligible bidders as provided by ITB clause 5.1
5.2	None of the circumstances mentioned in the <b>ITB</b> Clause exists in this Project. Foreign bidders, except those falling under <b>ITB</b> Clause 5.2 (b), may not participate in this Project.
5.4	The Bidder must have completed, within the period specified in the Invitation to Bid and <b>ITB</b> Clause 12.1 a (iii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.  For this purpose, similar contracts shall refer to contracts for <b>Security Services.</b>
5.5	<b><u>The Bidder must submit a computation of its Net Financial Contracting Capacity (NFCC), which must be at least equal to the ABC to be bid, calculated as follows:</u></b>  NFCC = [(Current assets minus current liabilities) (K)] minus the value of all outstanding or uncompleted portions of the projects under going contracts, including awarded contracts yet to be started coinciding with the contract for this Project.  Where: K = 10 for a contract duration of one year or less, 15 for a contract duration of more than one year up to two years, and 20 for a contract duration of more than two years.  <b><u>The values of the bidder's current assets and current liabilities shall be based on the data submitted to the BIR, through its Electronic Filing and Payment System (EFPS).</u></b>
6.3	No further instructions.
7	No further instructions.
9.1 (a)	No further instructions.
10.1	The Procuring Entity's address is: <b>PROFESSIONAL REGULATION COMMISSION</b> Lucena Regional Office, 2nd Floor Lucena Grand Central Terminal, Barangay Ilayang Dupay, Lucena City <b>Contact Person: Mr. Christopher M. Torres</b> Telephone No.: (042) 373-73-16 Telefax No.: (042) 373-73-05 E-add: prclucenabac@gmail.com
<b><u>ELIGIBILITY CLASS "A"</u></b> 12.1(a)	The Bids and Awards Committee hereby declares, the contrary notwithstanding, that it affirmatively requires the prospective Bidders to submit during the submission and opening of bids documents in addition to those provided by the ITB Clause no. 11.1. Those enumerated under BDS Clause 11.1 (a) (vi) shall form part of the Eligibility and Technical; Financial Requirements.

  
**JOANNE I. BARLAN**  
Chairperson

  
**BENIGNA E. MENDOZA**  
Vice-Chairperson

  
**RAYMUND D. ALVINEZ**  
Member

  
**RAUL F. MARQUEZ**  
Provisional Member

  
**DIVINA C. RAMOS**  
Provisional Member

**SECRETARIAT:**

**CHRISTOPHER M. TORRES**  
Secretary

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12.1(a) (i)	<p>“No other acceptable proof of registration is recognized.”</p> <p>The original Certificate of Registration shall be submitted.</p> <p><i>In case of an amendment of the name of the Corporate, bidders must submit the Certificate of Filing of amended Articles of Incorporation certifying therein the new name of the entity, SEC certification as to the amendment of the corporate name, if applicable, as well as a certificate of good standing.</i></p>
12.1(a) (ii)	<p>Valid and current Mayor's Permit/municipal license where the prospective Bidder's principal office is located.</p> <p><i>In exceptional cases where the LGU concerned has not yet released the Mayor's Permit, Bidders in lieu of the valid Mayor's Permit may submit a substantial proof of renewal of Mayor's Permit, such as Official Receipt of payment.</i></p>
12.1(a) (iii)	<p>The statement of all ongoing and completed government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid from <b>January 2016 up to the date of the submission and opening of bids</b>. The statement shall include all information required in the PBDs prescribed by the GPPB.</p> <p>The statement identifying the <u>single largest completed contract</u> similar to the contract to be bid, except under conditions provided for in Section 23.5.1.3 of the IRR.</p>
12.1(a) (iv)	<p>Audited financial statements, stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from bid submission;</p>
12.1(a)(v)	<p>For compliance with the financial eligibility requirement, the bidders in the alternative may submit NFCC computation in accordance with ITB Clause 5.5.</p>
12.1 (a) (vi)	<p><b>Latest Tax clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR shall only be accepted.</b></p>
12.1 (a) (vii) CLASS “B”	<p>Articles of Incorporation and By-laws:</p> <p>The bidder must submit its Articles of Incorporation and By-laws which were originally submitted with the SEC under and all of its previous Corporate name and the succeeding amendments or series of amendments, if any.</p> <p><i>In case of an amendment of the name of Corporate, bidders must submit Certificate of Filing of amended Articles of Incorporation certifying therein the new name of the entity, SEC certification as to the amendment of the corporate name, if applicable, as well as a certificate of good standing.</i></p>
12.1(b) TECHNICAL	<p>Bid Security.</p> <p>Conformity with technical specifications, as enumerated and specified in Sections VI and VII of the Bidding Documents</p> <p>Sworn statement in accordance with Section 25.2(a)(iv) of the IRR of RA 9184 and using the form prescribed in the Philippine Bid Documents (PBD).</p>
13.2 (a)	<p>The ABC is <b>TWO MILLION EIGHT HUNDRED NINETY THOUSAND EIGHT HUNDRED SIXTY NINE PESOS AND 00/100 (P2,890,869.00) inclusive of all taxes.</b> Any bid with a financial component exceeding this amount shall not be accepted.</p>
15.4 (a) (iii)	<p>“No incidental services are required.”</p>
15.4 (b)	<p>“No incidental services are required.”</p>
16.1 (b)	<p>The bid prices for Goods supplied from outside the Philippines shall be quoted in Philippine peso.</p>
16.3	<p>Payment shall be made in Philippine peso.</p>




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17.1	Bids will be valid for one hundred twenty (120) calendar days from the date of Opening Of Bids.
18.1	<p><b><u>The bid security shall be limited to Bid Securing Declaration or Manager's Check in the following amount:</u></b></p> <ol style="list-style-type: none"> <li>1. No percentage required, if the bid security is Bid Securing Declaration; or</li> <li>2. The amount of <b>₱57,817.38</b> if bid security is in Manager's check.</li> </ol>
18.2	The bid security shall be valid until the Lowest Calculated and Responsive Bidder has posted the appropriate Performance Security.
18.5 (a) (iv-xii)	<p><i>The following as additional grounds for forfeiture of bid security:</i></p> <ol style="list-style-type: none"> <li>1. Submission of eligibility requirements containing false information or falsified documents.</li> <li>2. Submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding.</li> <li>3. Allowing the use of one's name, or using the name of another for purposes of public bidding.</li> <li>4. Withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid.</li> <li>5. Refusal or failure to post the required performance security within the prescribed time.</li> <li>6. Refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification.</li> <li>7. Any documented unsolicited attempt by a bidder to unduly influence the outcome of the bidding in his favor.</li> <li>8. Failure of the potential joint venture partners to enter into the joint venture after the bid is declared as successful.</li> <li>9. All other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons.</li> </ol>
19.1	Bidders shall submit their bids through their duly authorized representative using the appropriate <b>OFFICIAL FORMS</b> .
20.3	Each Bidder shall submit one (1) original and Two (2) duplicate copies of the first and second components of its bid. The envelopes should be signed and sealed.
21 and 24.1	The <b>deadline for submission of bids is on March 11, 2019 at 9:00 AM</b> and <b>opening of bids is on March 11, 2019 at 10:00 AM</b> at the Professional Regulation Commission, Lucena Regional Office, 2 <sup>nd</sup> Floor Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City
24.2	No further instructions.
27.1	No further instructions.
28.4	No further instructions.
29.2 (a)	<p><b><u>Only tax returns filed and taxes paid through the BIR Electronic Filing and Payment System (EFPS) shall be accepted.</u></b></p> <p>Note: The latest income and business tax returns are those within the last six months preceding the date of bid submission.</p>
29.2 (b)	No further instructions.



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29.2 (c)	No further instructions.
32.4 (g)	No further instructions.
34.2	The effective date of the Contract is <i>on the date indicated in the Notice to Proceed.</i>
	In case of tie, the Bids and Awards Committee shall immediately require the bidders to submit a new financial Bid, the ceiling of which will be the amount to which they were tied. The new bids shall be submitted on a date specified by the Bids and Awards Committee.